

Accountant - AIMS

Budget: S\$4.5k

Responsibilities:

Servicing of captive insurance accounts, including:

- Performing month-end closing of accounts and accounts analysis
- Management reporting and financial analysis (key performance indicators etc)
- Preparing budgets and forecasts
- MAS reporting
- GST returns
- Bank transactions and investments
- Co-ordination and support of year end audits, tax filing and company secretarial matters
- Preparing Board papers for Board meetings
- Communication to clients, brokers, insurers, auditors and tax agents

Requirements:

- Currently pursuing Accounting Degree or ACCA
- At least 2 years' accounting experience preferably in the insurance industry
- Possess basic insurance knowledge
- Familiar with Insurance Act and related